

Meeting Minutes

GROUP Expansion Committee
Meeting Date: 24-Nov-20
Meeting Time: 6:00:00 PM Virtually, on Zoom
Next Meeting Date: TBD
Attendees:
 Sylvia Smith Mike McCuster Jaqueline Walsh Meaghan Tuttle - P-Three
 Penny Spearance Margaret Payne Paula Consolo
 Larry Langford Joanne Soroka Doug Field
 Donna Liebl Amanda Joao

Initial Date	Responsible	Status	Description
11/24/20	Expansion Cmt.	In Process	Sylvia Called Attendance for Expansion Committee. Attendance listed above.
11/24/20	Expansion Cmt.	In Process	Meeting Minutes: Minutes from April 23, 2020. Motion to approve minutes as corrected, made by Penny, seconded by Donna. Approved Unanimously. Minutes from October 29, 2020. Motion to approve minutes as corrected, made by Joanne, seconded by Penny. Approved Unanimously.
11/24/20	Expansion Cmt.	In Process	Presentation of projected timeline in both Gantt Chart form and bullet form. Schedule is to help keep the process moving forward to meet the Town Meeting. It is a working document and is meant to continue to evolve as dates are missed or ahead of schedule. (Working Group and Advisory group are terms used interchangeably). Concern brought up about dates that have already been missed and how we pivot and adjust to make sure that project doesnt fall behind schedule. Concern about when the Expansion Group gets to review the working group and edits as we work through each step of the process. The Expansion Committee wants to make sure they continue to be included as they flow through the schedule. Dan joined the meeting late to clarify answers to some questions, highlighting that the three towns all have to have the motivation to get the project pushed forward. Paula requests the Expansion Committee receive a copy of the comments from all 3 towns and a dynamic timeline that is continued to be presented to the expansion committee Dan to follow up with 3 towns for their comments.
11/24/20	Expansion Cmt.	In Process	Motion to adjourn was made by Penny and Seconded by Mike. Unanimous vote at 6:49pm.