

## Meeting Minutes

**GROUP**

Meeting Date:

Meeting Time:

Next Meeting Date:

**Expansion Committee**

13-Jan-20

6:00:00 PM

27-Feb-20

**Attendees:**

Sylvia Smith	Suzanne Bishop	Joanne Soroka	Daniel Pallotta - P-Three
Penny Spearance	Donna Liebl	Mike McCusker	
Anne Yuryan	Ellen Eller	Carl Satterfield	
Doug Field	Jackie Walsh	Zach Turner	

Initial Date	Responsible	Status	Description
2/13/20	All	Closed	<p>Welcome:</p> <p>Chairman Smith welcomed everyone to the meeting and introduced the Project Coordinator, Daniel Pallotta from P-Three.</p>
2/13/20	P3	Closed	<p>Minutes:</p> <p>Motion to Approve Minutes of November 6, 2019 by Joanne, Seconded by Penny - VOTED UNANIMOUSLY: Motion to Approve Minutes of November 12, 2019 by Nina, Seconded by Penny - VOTED UNANIMOUSLY: Motion to Approve Minutes of November 18 by Mike, Seconded by Nina - VOTD UNANIMOUSLY: Motion to Approve Minutes of December 6, 2019 by Mike, Seconded by Nina - VOTED with Ann Abstaining.</p>
2/13/20	Treasurer	In Process	<p>Update from Treasurer:</p> <p>The Committee appointed Penny as Asst. Treasurer on a Motion by Mike and Seconded by Nina - VOTED UNANIMOUSLY.</p> <p>3 Invoices where presented to be paid. 940.00 to the FRCOG for the Coordinator RFS, McNichol and Tooms 218.75 for Legal services, 3,050 to Jones Whitsett for Planning and Design services. TOTAL 4,208.75. Motion by Penny to Pay, Seconded by Donna - VOTED UNANIMOUSLY.</p> <p>Balance Reported to Committee as \$ 46,794.50 after payment of those invoice.</p>
2/13/20	Subcommittee	In Process	<p>Update from Finance Sub- Committee:</p> <p>Requested that the Three Towns continue with the \$ 15,000. per year. Ashfield and Buckland will be asked for FY 20 and FY 21. Shelburne for FY 21 as they have paid FY 20. This request was made on a Motion by JoAnne and Seconded by NINA and VOTED UNANIMOUSLY.</p> <p>Sylvia presented the need to ask the Commonwealth's Elder Affairs for funding of \$ 100K for continued planning and implementation of the expansion project. Committee discussed and on a Motion by Kathy and Seconded by Penny - VOTED UNANIMOUSLY.</p>
2/13/20	Subcommittee	Noted	<p>Update from Site and Design Subcommittee:</p> <p>Planning Coordinator requested that this committee lay dormant till the issue of Ownership and Operation is voted by the Three Communities. The Committee accepted the report that the Primary site be the Masonic Lodge and that the Secondary site be the existing Buckland Police station. All other sites are to be shelved for the time being this was accepted on a Motion by Mike and Seconded by Carl - VOTED UNANIMOUSLY</p>

2/13/20	Subcommittee	In Process	<p><b>Update Ownership Subcommittee:</b>          The Planning Coordinator proposed asking FRCOG to consider operations and possibly the ownership of the center. Since this concept is new to all the Coordinator asked that two members from the Expansion Committee and one designee from each Selectboard to meet to determine if this is a feasible option.          Expansion Committee agreed on a Motion by Penny and Seconded by Doug - VOTED UNANIMOUSLY</p>
2/13/20	Expansion Cmt.	Closed	<p><b>Stakeholder and Misc. update:</b>          It was explained that Jennifer Sprague would be Ashfield's temporary Town Administrator, committee looks forward to working with Jennifer.</p> <p>Pursuant to Mass General laws, the Expansion committee on a Motion by Carl and Seconded by Margaret the following "Move that the Senior Center Expansion Committee ratify the Senior Center Consortium Board of Directors at its December 12, 2019 Meeting for all future meetings held after January 20, 2020 on the Senior Center Website, www.the-senior-center.org"- VOTED UNANIMOUSLY</p> <p>Elder Services updated on a ongoing Service Survey.</p> <p>Public relations group reported that the Foundation paid for the website and that they are working to up thier fundraising to the next level. It was discussed that they need the final site selected and conceptual material to help in this effort.</p>
2/13/20		Noted	<p><b>Motion to adjourn made by Carl, seconded by Penny: Next meeting scheduled for 2/27/2020 at 6:00 pm</b></p>