

Senior Center Expansion Committee
Shelburne Falls Senior Center
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Feb 28, 2019-@ SFSC

Present- Doug Field, Penny Spearence, Suzanne Bishop, Sylvia Smith, Carl Satterfield, Joanne Soroka, Marion Taylor, Margaret Payne, Zack Turner, Paula Consolo (Buckland Finance), Marilyn Kelsey- resident Buckland

Meeting CTO:6:00 p.m.

Not enough members for voting.

Secretary's report read, no corrections, hold on vote.

Treasurer's report- Sue

No unusual expenses, one expected bill- JWA \$2850.00

Ownership-Penny

Looking into phase 2. Collecting info and exploring models.

Short conversation about project manager, and update from Doug, grant application submitted, and lead town (Ashfield) anticipates an answer in mid March. Cont'd later in meeting.

Site- Doug-

Sylvia summarized public meetings with over 100 people attended, with 92 responses..- See attached.

reviewed ranking and reassessed results.

Next steps. We have spent a lot of money investigating Mole Hollow property, now we should look into the town owned Arms lot. We will write a letter to neighbors and the historical society and hold a public meeting to hear the neighborhoods feelings about the possibility of a senior center being build.

Paula Consolo raised questions about the historical society, what programs we offer, operating costs, why the need for a new building, what new programs we would offer.

General discussion about programs not being the key point of a new building. Carl has presented a projected schedule of operating expenses, and we discussed current and projected senior populations(Zack). We are looking at a 30 year projection(carl). We have a business plan, now we need to move towards the expansion. We need to build a base for fundraising, and for future expenses, and to fund the building on an ongong basis.(Margaret).

We cannot answer many these questions without a property.

Operating cost a concern(Paula)

We are working on identifying donors to offset these expenses(Margaret).

Funding streams- FRTA, Towns, Foundation, Grants, Fees (Sue).

Look into no tax loss properties(Town owned).(Doug)

Forums showed us what people want- Mole Hollow was not as high a choice as we expected.

We have some zoning questions for some of the properties.

Funding and Budgeting- Carl-

Municipal Contribution Request- we are trying to to speak to the combined Municipalities to get some sense of how the towns and community may contribute towards the capital expenses. It would be helpful if the boards could work together.

(CCR) letter for grant sent. 200,000. request. It may be April or May before we hear.

Capital Campaign update-Margaret-Signed contract and deposit with Philanthropy Resource Group. They are just beginning to work.

Annual Town Meeting update-Ashfield anticipates their support at the \$15,000 level next year.

Legislative update-Sylvia-Met with state rep staffs-looking into grant and loan opportunities. Our support letters and info packets were distributed. Meeting next week with Rep Blais.

Carl has developed a hypothetical operating budget, next will be construction costs., and thinking about equipping a new center. We need a site location and a design plan for how space will be used.

PR- Sylvia for Ellen-

New brochure is out and being used.

Design- Steve- has not met yet.

Stakeholder Group update-(New addition.)

a.Municipal officials-

b.Senior Center Board-

c.Center foundation-

Buckland finance committee response letter-in the drafting stage. Should be receiving in the next week.

Project manager discussion-ownership cmmtee. is interested in job description. Investigating template for job description and hiring process.see attached.

Discussion about language in consortium agreement.

We now have a quorum to vote.

Penny makes a motion that we move to adapt the hiring structure for the Project manager, using the same structure in hiring the senior center director.

Paula opposes, majority passes and the motion is adopted.

Timeline discussion- Sooner than later.

Ideally in 2020 we can bring a full proposal to the three towns Town Meetings.

Future meetings:

Site March 18, 4:00 SC

Ownership- March 18 2:30 SC

Public meeting March 28- 6:00 SC

meeting adjourned 7:11pm.